

## Hermine Solt Student Scholarship Guidelines

The Pennsylvania Association of Educational Office Professionals' Student Scholarship Fund was established in 1992 for the purpose of aiding students in Pennsylvania to pursue higher education in a business-related field.

Scholarships of \$500 each will be offered to students who meet the requirements.

- Scholastic achievement and motivation for higher education.
- Qualities and traits of leadership, citizenship, and service to school and community.
- Financial need.
- Recommendations from business education department member and/or school counselor must accompany application
- Goal: **Plan to attend a 2-year or 4-year institution of higher learning with the intent to major in a business-related field (may include but are not limited to (career in secretarial, office technology, accounting, business education (including business education teaching.), business management etc.**

### Guidelines for Applicants:

The completed Hermine Solt Student Scholarship Application, official transcript and recommendation must be received by the PAEOP Scholarship Committee chairperson **on or before March 1**. Members of the committee will receive copies of the application with name and address deleted, so they can determine that all questions have been answered. Incomplete applications will be disqualified.

Winners will be chosen by an impartial selection committee selected by the Scholarship Committee chair and approved by the PAEOP president. The number and amounts of scholarships to be awarded each year will depend upon the availability of funds. A recommendation will be made by the Scholarship Committee to the PAEOP Executive Board for approval.

**Final selection will be made by April 1. Announcement of the winner(s) will be made at the annual PAEOP Conference.** Payment of the scholarship will be made directly to the college *or a credit account will be established at the bookstore, upon written notification of the student's acceptance in a business-related program.*

The format of the application form may not be changed in any way. All materials submitted shall become the property of PAEOP.

Contributions, questions, or requests should be directed to committee chair:

**Lenore Filipovic**  
Phoenixville Area School District  
386 City Line Avenue  
Phoenixville, PA 19460  
Work Phone #: 484.927.5010  
Work Fax #: 610.933.3189  
Email: filipovicl@pasd.com  
Last Modified on October 18, 2016



**Pennsylvania Association of Educational Office Professionals**  
**Hermine Solt Student Scholarship**  
**Student Business Scholarship Application**

**Instructions:**

1. Complete this form
2. Print 2 copies (one for your records), sign & date the other copy and **mail** along with the items listed below to:  
Lenore Filipovic, Phoenixville Area School District, 386 City Line Ave., Phoenixville, PA 19460  
*(NOTE: faxed or emailed applications will not be accepted)*

Name (Last) First M.I.

Address (Street Name and Number)

City State Zip

Date of Birth Telephone Number Applicant's Email Address

Name of parent(s)/guardians/spouse Number of children in same household (including yourself) Number of children attending college (including yourself)

Name of high school attended:

Date / anticipated date of high school graduation:

Approximate scholastic grade point average:

Name of High School Counselor:

Email Address of High School Counselor:

Name of College / Business School planning to attend:

Intended Major:

**Financial Information**

<p>Parents or guardians data: Annual Income:</p>  <p>Annual Income: (Show Increments)</p> <p>&lt;\$60,000 61,000 – 75,000 76,000 – 100,000</p>	<p>Applicant and/or spouse data: Annual Income:</p>  <p>Annual Income:</p> <p>&lt;\$60,000 61,000 – 75,000 76,000 – 100,000</p>
<p>Can you expect financial assistance from your parent(s), guardian(s), or spouse?    YES                  NO</p> <p>    If yes, please specify if that financial assistance will help with room, board, books, other, etc:</p>  <p>Will you be supplementing your education through employment?    YES                  NO</p>  <p>Have you applied for other scholarships or financial aid?    YES                  NO</p> <p>    If yes, how much?</p>	

- Please attach to this application:
1. Official high school transcript with compressed seal
  2. **(One)** Recommendation letter – from business education teacher or school counselor
  3. List of extracurricular activities, honors, community service
  4. **Attach an Acceptance letter showing business major**

I certify that the above information is true and accurate to the best of my knowledge.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date